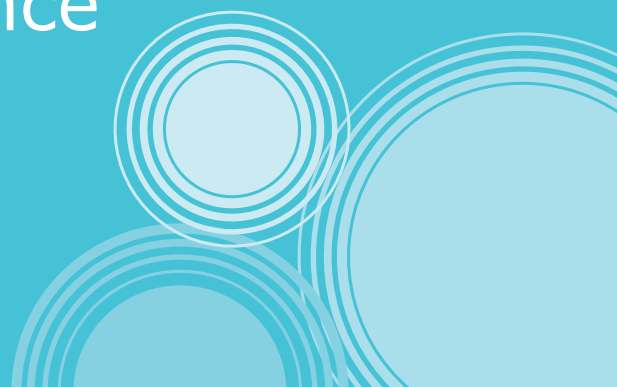




# Permanent transfer of a Registration Licence for a land transfer

## Application form

Water Act 1989 Sections 51(1A)



PLEASE RETURN TO

Melbourne Water Corporation  
GPO Box 4342  
MELBOURNE VIC 3001

If you require assistance with completing this application please contact  
Melbourne Water on 13 17 22

# Checklist

This checklist is provided for customers to self-assess that they have provided all required information to enable the application to be processed. It is recommended that you check off each of the items listed.

If the application is incomplete it will be returned and will not be considered lodged with Melbourne Water.

Office Use Only	Provided/ Complete	<b>Applicants name:</b> .....
<input type="checkbox"/>	<input type="checkbox"/>	The Application Form has been completed, signed, and is attached.
<input type="checkbox"/>	<input type="checkbox"/>	A copy of the current Certificate of Title/s (Registered Search Statement & plan) produced within the last three months.  (A copy of title (Registered Search Statement) can be obtained from the titles office via the internet at <a href="http://www.land.vic.gov.au">www.land.vic.gov.au</a> )
<input type="checkbox"/>	<input type="checkbox"/>	If the applicant is a Company, a copy of the current company extract (not more than three months old) ** A copy of your Company extract can be obtained from your solicitor or via the internet at <a href="http://www.asic.gov.au">www.asic.gov.au</a>
<input type="checkbox"/>	<input type="checkbox"/>	If the applicant is not the owner of the property, evidence that shows that the applicant is the legal occupier of the land (lease agreement etc.)
<input type="checkbox"/>	<input type="checkbox"/>	If applicable, written permission from landowner where pumps/pipelines or other associated works are situated (ie crown land, council or neighbors)
<input type="checkbox"/>	<input type="checkbox"/>	If applicable, Works Licence application attached for new or modified works

The collection and handling of information will be consistent with the requirements of the Information Privacy Act 2000.

# 1. Sellers Details

## 1.1 Name of current licence holder

Please complete one of the options below. This must be the same name(s) that appear on the current licence.  
(Note: the current licence holder is referred to as the seller in this form)

Existing Registration Licence No. BEE

0

Melbourne Water File Ref:        /        /        (This is the number of the licence being transferred)

### Option 1

Please print in block letters

1. Title: (eg Mr, Mrs, Ms, Miss, Dr) \_\_\_\_\_

Given Names: \_\_\_\_\_

Surname: \_\_\_\_\_

2. Title: (eg Mr, Mrs, Ms, Miss, Dr) \_\_\_\_\_

Given Names: \_\_\_\_\_

Surname: \_\_\_\_\_

If more than two individual licensees please attach a separate page, listing all parties & signatures. All parties must sign Section 3 on this page.

### Option 2

Company / Business/ Trading Name: \_\_\_\_\_

Company Contact Person: \_\_\_\_\_

Position held within Company

(e.g. Director / Secretary): \_\_\_\_\_

## 1.2 Contact Details of Licence Holder(s) (Seller)

Please complete the contact details for the current Licence Holder.

Postal Address : \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Facsimile: \_\_\_\_\_ Email: \_\_\_\_\_

## 1.3 Signature(s) and Declaration of Licence Holder(s) (Seller)

*I/we the undersigned certify that the information provided in this application is true and correct.*

*I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process or released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.*

Seller's signature: \_\_\_\_\_ Date:    /    /

Please Print name: \_\_\_\_\_  
PLEASE NOTE POSITION WITHIN COMPANY IF APPLICABLE (E.G. DIRECTOR / SECRETARY)

Seller's signature: \_\_\_\_\_ Date:    /    /

Please Print name: \_\_\_\_\_  
PLEASE NOTE POSITION WITHIN COMPANY IF APPLICABLE (E.G. DIRECTOR / SECRETARY)

*If the applicant(s) is a company, a copy of the current company extract (not more than 3 months old) must be supplied with this application. The company must sign the application in accordance with the Corporations Act 2001. Under that Act, a company may execute a document without a common seal if the document is signed by two directors of the company, or a director and a company secretary of the company. Melbourne Water will not accept liability if this form is signed by a person who is not authorised to do so.*

## 2. Buyers Details

### 2.1 Name of Buyer(s)

Please complete one of the options below. (Note: the buyer is the person receiving the water).

If this is the same person as the seller then you still need to complete this Section to identify this is the case. The buyer(s) listed below will be the name(s) that appear on your new licence document (if approved).

#### Option 1 Please print in block letters

1. Title: (eg Mr, Mrs, Ms, Miss, Dr) \_\_\_\_\_

Surname: \_\_\_\_\_

Given Names: \_\_\_\_\_

2. Title: (eg Mr, Mrs, Ms, Miss, Dr) \_\_\_\_\_

Surname: \_\_\_\_\_

Given Names: \_\_\_\_\_

If more than two individual licensees please attach a separate page, listing all parties & signatures. All parties must sign Section 12 at page 6.

#### Option 2

Company / Business/ Trading Name: \_\_\_\_\_

Company Contact Person: \_\_\_\_\_

Position held within Company  
(e.g. Director / Secretary): \_\_\_\_\_

### 2.2 Primary Contact Details of Buyer

Please complete the contact details for the Buyer.

Postal Address : \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Facsimile: \_\_\_\_\_ Email: \_\_\_\_\_

### 2.3 Secondary contact details for Buyer

Complete this section only if applicable and you wish to nominate a secondary contact person.

(e.g. site manager or other contact person)

Name: \_\_\_\_\_ Relationship to Buyer: \_\_\_\_\_

Address : \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Facsimile: \_\_\_\_\_ Email: \_\_\_\_\_

## 3 Additional Details

### 3.1 Proposed use of water

Tick all that apply:

<input type="checkbox"/> Domestic / Residential Supply – No. of Houses to be serviced: _____ Garden Area: _____ Ha	
<input type="checkbox"/> Stock Watering - No. of Stock _____	Type of Stock _____
<input type="checkbox"/> Irrigation of: _____ Irrigated area: _____ Ha (e.g. Vineyard(s), sports oval(s), orchard, strawberries)	
<input type="checkbox"/> Power generation	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Industrial / commercial use _____ (Please specify)	_____ (Please specify)

### 3.2 Property where water is to be used

(i) Attach a copy of the Land Title for each property issued by the Titles Office and not more than 3 months old  
(ii) All Volume and Folio Numbers must be provided for each title where works will be situated or water will be used:

Property Address: _____			
Lot number(s)	Plan number(s) (LP / PS / TP)	Volume	Folio
a)		a) Volume:	Folio:
b)		b) Volume:	Folio:
c)		c) Volume:	Folio:
d)		d) Volume:	Folio:
Crown Allotment(s)	Section(s)	Parish	
a)			a) Volume: _____ Folio: _____
b)			b) Volume: _____ Folio: _____

### 3.6 Storage Details

Provide below the general information for your dam or storage works. If the works are new or modified you need to complete a Works Licence Application form.

Is the dam or water storage: <input type="checkbox"/> Existing or <input type="checkbox"/> Proposed (tick one)	
<b>Type of storage:</b> <input type="checkbox"/> Dam / Lake	<input type="checkbox"/> Tank
<input type="checkbox"/> Natural or <input type="checkbox"/> Constructed	<input type="checkbox"/> Above Ground or <input type="checkbox"/> Below Ground
Surface area: _____ m <sup>2</sup>	<input type="checkbox"/> Concrete <input type="checkbox"/> Plastic <input type="checkbox"/> Fibreglass
Max Wall height: _____ m	Other: _____
Capacity: _____ Megalitres (ML)	Dimensions (L x W x H): _____
Location Description: _____	Capacity: _____ Megalitres (ML)
Easting: <b>E</b> _____	Easting: <b>E</b> _____
Northing: <b>N</b> _____	Northing: <b>N</b> _____
Total Storage Capacity Available: _____	Megalitres (ML)

## 4. Signature(s) and Declaration of Buyer

*I/we the undersigned certify that the information provided in this application is true and correct.*

*I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process or released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.*

Buyer's signature: \_\_\_\_\_

Date:     /

Please Print name: \_\_\_\_\_

PLEASE NOTE POSITION WITHIN COMPANY IF APPLICABLE (E.G. DIRECTOR / SECRETARY)

Buyer's signature: \_\_\_\_\_

Date:     /  
/

Please Print name: \_\_\_\_\_

PLEASE NOTE POSITION WITHIN COMPANY IF APPLICABLE (E.G. DIRECTOR / SECRETARY)

*If the applicant(s) is a company, a copy of the current company extract (not more than 3 months old) must be supplied with this application. The company must sign the application in accordance with the Corporations Act 2001. Under that Act, a company may execute a document without a common seal if the document is signed by two directors of the company, or a director and a company secretary of the company. Melbourne Water will not accept liability if this form is signed by a person who is not authorised to do so.*