

Construction – Stage 3

Checklist Form

PLEASE ATTACH THIS FORM TO APPLICATIONS TO ENSURE APPROPRIATE INFORMATION IS SUBMITTED. (NOT TO BE USED AS COVER LETTER)

APPLICANT:

SITE ADDRESS:

MELWAY:

DATE:

RETURN ADDRESS:

CONTACT DETAILS:

TOPIC	SUBMISSION (PLEASE TICK)	INITIAL
MELBOURNE WATER APPROVAL LETTER *	<input type="checkbox"/>	
ACCEPTANCE/ REMITTANCE FORM SUBMITTED **	<input type="checkbox"/>	
REMITTANCE FORM SUBMITTED *	<input type="checkbox"/>	
FEES/BOND PAID *	<input type="checkbox"/>	
PHOTOS BEFORE WORKS *	<input type="checkbox"/>	
DETAILED DESIGN PLANS *	<input type="checkbox"/>	
SITE MANAGEMENT PLANS *	<input type="checkbox"/>	
METHOD OF WORKS PLAN *	<input type="checkbox"/>	
TASK RISK ASSESSMENT *	<input type="checkbox"/>	
REVEGETATION PLANS *	<input type="checkbox"/>	
ROCK BEACHING PLANS *	<input type="checkbox"/>	
SPECIAL CONDITIONS *	<input type="checkbox"/>	
PRE INSPECTION CARRIED #	<input type="checkbox"/>	
PRACTICAL COMPLETION FORM #	<input type="checkbox"/>	
END OF DEFECTS FORM #	<input type="checkbox"/>	
PHOTOS AFTER COMPLETION	<input type="checkbox"/>	

PLEASE NOTE THE CHECKLIST IS ONLY INDICATIVE. ADDITIONAL INFORMATION MAY BE NECESSARY UPON REVIEW BY MELBOURNE WATER.

SEE CONSTRUCTION STAGE FLOW CHART

* ITEMS TO BE COMPLETED AND COPIES TO BE ATTAINED BY CONTRACTOR PRIOR TO PRE-INSPECTION MEETING WITH ASSET SERVICES INSPECTOR.



Melbourne Water

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